

CCYS Essay and Outline Format

ESSAY FORMAT REQUIREMENTS

1. Heading to include:
 - a. Your name
 - b. Date
 - c. Title: Essay
 - d. Week number
 - e. Text
2. Document format:
 - a. Three page limit
 - b. 12 point font
 - c. Single spaced
3. Content structure: per chapter
 - a. Brief overview of the chapter(s)
 - b. Major doctrinal concept(s) of the chapter that you would emphasize.
 - c. How are they applicable to your life as a believer?

MESSAGE OUTLINE FORMAT

1. Heading
 - a. Your name
 - b. Date
 - c. Title: Outline
 - d. Week number
 - e. Chapter Title
2. Prepare a message for a complete chapter
 - Chapter Title: 16 Point Font
 - Sub Headings: 14 Point Font
 - Scripture Text: 12 point Font
 - All other text/bullet points: 10 Point Font
3. Message should be a passage apart from the Chuck Smith listening assignment.
4. The chapter should be broken down in sections according to your planned breaks in the message.
5. If you did not attend Pastor Nick's teaching on message preparation, the video is available on the CC Yelm website. CCYelm.org and you are asked to watch it.
6. Your finished message should cover 45 minutes, but you will verbally present only 20.